

Finance and Labor Relations Committee
Regular Meeting
Thursday, June 6, 2019 6:00pm
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. **Call to order.** Cole called the meeting to order at 6:00pm.
2. **Roll Call:** Members present: Alderpersons Rick Cole, Dianne Duggan and Joy Morrison. Others present: Mayor Bill Hurtley, City Administrator/Finance Director Ian Rigg and Utility and Finance Accountant Julie Roberts.
3. **Approval of Agenda.** Duggan made a motion, seconded by Morrison to approve the agenda as presented. Motion approved 3-0.
4. **Minutes.** Morrison made a motion, seconded Duggan by to waive the reading of the minutes of the May 9, 2019 regular meeting and to approve them as presented. Motion approved 3-0.
5. **Citizen appearances.** None
6. **Bills.** Duggan made a motion, seconded by Morrison to accept the City bills as presented in the amount of \$1,062,310.41. Motion approved 3-0 on roll call.
7. **New Business:**
8. **City Administrator Finance Director Report.**

Rigg stated that the Financial Policies should come to committee next month. A training budget for staff continuing education is being worked on for 2020. Capital improvements for City Hall are being looked into. The proceeds of the 2019A and 2019B borrowings were received today. The Assessors were here for Board of Review. The Manor's value is being reduced. There will a revaluation of the City's assessed value done over the next few years.

A. 2018 Audit.

Rigg shared there are just a couple minor things left before the 2018 Audit is completed. There was \$40,500 from TIF 5 that can't count as a revenue in 2018 but will still be in the fund balance. Rigg reviewed the report card that we were issued by the Auditors. The grades were either strong, moderate or weak. The scores were mostly given as strong with a handful of moderates and one weak. The weak area being Capital asset identification and work order processing. Roberts shared that there have been issues with electric inventory balancing to the general ledger account and some other disconnects in the job work processes. She is hopeful that this area will show improvement.

9. **Unfinished business.**

A. Project updates (place holder).

Rigg stated that the Waste Water Treatment Plant loan was going to need to stay open for another year. There are some issues with the roof and getting it fixed or replaced. It will be watched for one year and if there are no issues then the warranty

will go into effect at the end of that year. The Library is complete with the exception of a few minor items. Street construction is moving along. Crews will be ditching Cemetery Road to help with water drainage. There have been some valves break at the pool. They had to drain it to fix them and then refill again.

10. **Meeting Discussion:** The next regular meeting will be July 2, 2019 at 6:00pm.
11. **Adjourn.** Cole made a motion, seconded Duggan by to adjourn the meeting at 7:02pm. Motion carried 3-0.

Julie Roberts, Utility and Finance Accountant